

# CROXLEY

## TENNIS CLUB

### CODES OF CONDUCT

#### All coaches, members and/or volunteers agree to:

- Prioritise the well-being of all children and adults at risk at all times
- Treat all children and adults at risk fairly and with respect
- Be a positive role model. Act with integrity, even when no one is looking
- Help to create a safe and inclusive environment both on and off court
- Not allow any rough or dangerous behaviour, bullying or the use of bad or inappropriate language
- Report all allegations of abuse or poor practice to the club Welfare Officer
- Not use any sanctions that humiliate or harm a child or adult at risk
- Value and celebrate diversity and make all reasonable efforts to meet individual needs
- Keep clear boundaries between professional and personal life, including on social media
- Ensure any social media posts, including those on WhatsApp Groups, are not offensive to any person or group of people, not excessive in volume, and are relevant and appropriate to matters pertinent to the CTC and local community only
- Have the relevant consent from parents/carers, children and adults before taking or using photos and videos
- Refrain from making physical contact with children or adults unless it is necessary as part of an emergency or congratulatory (e.g. handshake / high five)
- Refrain from smoking, vaping and consuming alcohol or banned or illegal substances whilst playing in club activities or coaching sessions
- Ensure roles and responsibilities are clearly outlined and everyone has the required information and training
- Avoid being alone with a child or adult at risk unless there are exceptional circumstances
- Refrain from transporting children or adults at risk, unless this is required as part of a club activity (e.g. away match) and there is another adult in the vehicle
- Not abuse, neglect, harm or discriminate against anyone; or act in a way that may be interpreted as such
- Not have a relationship with anyone under 18 for whom they are coaching or responsible for
- Be acutely aware of the power that coaches and coaching assistants develop over players in the coaching relationship and avoid any intimacy (sexual or otherwise) with players
- Take care of your equipment and club property
- Not remove any tennis balls purchased by the club from the premises unless you have the permission of the Chairman to do so
- Not go onto any courts while wearing inappropriate shoes (e.g. rugby boots)
- Not chew or dispose of chewing gum on any of the courts
- Not smoke or vape on club grounds.
- Not take or consume alcoholic beverages on any courts
- Tidy up after yourself - take rubbish with you or use bins in the kitchen or outside the clubhouse
- Adhere to the conditions and restrictions of the Membership you have with the club

#### Additionally, all children agree to:

- Be friendly, supportive and welcoming to other children and adults
- Play fairly and honestly
- Respect club staff, volunteers and Officials and accept their decisions
- Behave, respect and listen to your coach
- Respect the rights, dignity and worth of all participants regardless of age, gender, ability, race, culture, religion or sexual identity
- Not use bad, inappropriate or racist language, including on social media
- Not bully, intimidate or harass anyone, including on social media
- Not smoke, vape, drink alcohol or take any banned or illegal substances of any kind on club premises or whilst representing the club at competitions or events
- Talk to the club Welfare Officer about any concerns or worries they have about themselves or others

#### Additionally, all parents and carers agree to:

- Positively reinforce your child and show an interest in their tennis
- Use appropriate language at all times
- Be realistic and supportive
- Never ridicule or admonish a child for making a mistake or losing a match
- Treat all children, adults, volunteers, coaches, officials and members of staff with respect
- Behave responsibly at the venue; do not embarrass your child
- Accept the official's decisions and do not go on court or interfere with matches
- Encourage your child to play by the rules, and teach them that they can only do their best
- Deliver and collect your child punctually from the venue
- Ensure your child has appropriate clothing for the weather conditions
- Ensure that your child understands their code of conduct
- Adhere to your venue's safeguarding policy, diversity and inclusion policy, rules and regulations
- Provide emergency contact details and any relevant information about your child including medical history

Any breaches of these codes of conduct will be discussed by the Committee who may see fit to issue sanctions against a member, guest or coach found to be in breach. This may include the imposition of bans as seen fit by the Committee, and in extreme cases may result in expulsion from the club with no refund of fees paid. Anyone found to be in breach will be offered to represent themselves before the Committee before a sanction is agreed. Any breaches of the codes relating to social media posting may additionally result in removal from the group.

Last reviewed January 2025